

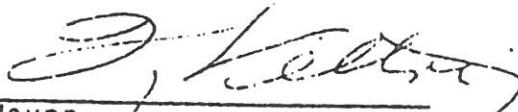
RESOLUTION NO. 5168

A RESOLUTION APPROVING AND ADOPTING THE BY-LAWS OF  
CENTRAL PLANTATION DEVELOPMENT DISTRICT, DATED JUNE  
12, 1989, AS PREPARED BY THE PLANNING DEPARTMENT.

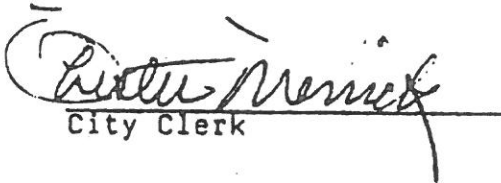
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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
PLANTATION, FLORIDA THAT the attached By-Laws of Central  
Plantation Development District, dated June 12, 1989, as  
prepared by the Planning Department, be and the same are  
hereby approved and adopted.

PASSED AND ADOPTED this 21st day of June,  
1989.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

	<u>APPROVED</u>	<u>DATE</u>
REQUESTED BY:	<u>Planning Dept</u>	
DEPT. OK:	<u>[Signature]</u>	<u>6-17-89</u>
ADMIN. OK:		
ATTY. OK:	<u>[Signature]</u>	<u>6/13/89</u>

Prepared by: Planning Department  
Date: June 12, 1989

BY-LAWS OF  
CENTRAL PLANTATION DEVELOPMENT DISTRICT

ARTICLE I

ORGANIZATION

These By-Laws serve to organize the Board of Directors of the Central Plantation Development District (CPDD), located in the City of Plantation, which was created by City Ordinance No. 1569, amended by Ordinance No. 1591, as a local government neighborhood improvement district pursuant to the Safe Neighborhoods Act, F.S. 163.501 et seq.

ARTICLE II

PURPOSE AND POWERS

For the purpose of establishing a safe neighborhood improvement plan and program and implementing effective crime prevention techniques, the Board of Directors of the CPDD may exercise any and all of the rights, duties and powers provided for hereinafter and as defined in the Safe Neighborhoods Act, F.S. 163.501 et seq. as same may be amended from time to time.

ARTICLE III

DEFINITIONS

- (1) "Act" shall mean the Safe Neighborhoods Act, F.S. 163.501 et seq. as same may be amended from time to time.
- (2) "Advisory Committee" means the advisory council of property owners or residents of CPDD defined by F.S. 163.506 and established by City Ordinance No. 1569, amended by Ordinance No. 1591.
- (3) "Board" means the Board of Directors of the Central Plantation Development District.
- (4) "City" shall mean the City of Plantation.
- (5) "CPDD" is the acronym for the Central Plantation Development District.

## ARTICLE IV

### BOARD MEMBERSHIP, TERM OF OFFICE, VACANCIES, REMOVAL

- (1) The City Council is the designated Board of Directors pursuant to City Ordinance No. 1569, amended by Ordinance No. 1591. The Board of Directors shall be the governing body of the District. Term of office, vacancies or removal from office shall be as prescribed for City Council by the City Charter and State Statutes.
- (2) The Chairman and Vice-chairman of the Board shall be the President and President Pro Tem of the City Council respectively.
- (3) Members of the Board of Directors shall receive no compensation for their services.
- (4) A majority of the Board shall constitute a quorum, and a majority vote at any meeting or public hearing at which a quorum is present shall constitute an action of the Board, except as may otherwise be specifically provided in these By-Laws.

## ARTICLE V

### POWERS

- (1) The CPDD has all powers granted to neighborhood improvement districts by F.S. 163.514 pursuant to City Ordinance No. 1569, amended by Ordinance No. 1591. However, the power to either levy ad valorem taxes or special assessments, pursuant to F.S. 70, or both, shall be governed by the CPDD annual budget approved by resolution of the City Council with respect to the millage rate, assessment rate and type of assessment.
- (2) In accordance with F.S. 163.523 and subject to the limitations thereof, the CPDD may contract with community organizations to undertake any of the activities permitted under the Act and enabling ordinances, except preparation of the safe neighborhood improvement plan, within the specified fiscal limits.

## ARTICLE VI

### MEETINGS AND STAFF ASSISTANCE

- (1) Regular meetings shall be held in conjunction with regular and special City Council meetings.
- (2) Special meetings may be called by the Chairman at his/her discretion or shall be called when requested by two other Board members. Adequate notice shall be given to all Board members and the public stating the date,

hour and place of the meeting and the purpose for which such meeting is called, and no other business shall be transacted at that meeting.

- (3) Notice of regular Board meetings shall be given in conjunction with notice requirements for regular or special City Council meetings. The agenda of each special meeting shall be posted on the Public Bulletin Board, City Hall, at least three (3) days in advance.
- (4) All meetings of the Board shall be open to the public as required by the Florida Sunshine Law, F.S. 286.
- (5) Robert's Rules of Order shall apply to all of the Board's public meetings, hearings or workshops, to the extent it is not inconsistent with general law, these By-Laws, or other rules of procedure specifically adopted by the Board.
- (6) The City Clerk or his/her designee, in accordance with Florida Public Record Law, F.S. 119, shall keep the minutes of each meeting. The City Clerk shall be responsible for the general maintenance of all minutes and other official records of proceedings and actions of the Board.
- (7) The CPDD may employ staff or utilize City employees, as may be necessary to carry out the purpose and policies of the Board, with consent of the Mayor, as appropriate.
- (8) The Mayor, or his/her designee, is hereby designated as liaison agent to execute all documents on behalf of the CPDD, and to administer the daily operations of the CPDD.

## ARTICLE VII

### DUTIES

The CPDD shall perform all the duties enumerated in F.S. 163.513 and summarized as follows:

- (1) Collect data on criminal activity in the district.
- (2) Analyze crimes related to land use and environmental and physical conditions of the District.
- (3) Determine where modification of certain traffic patterns would assist crime prevention in the District.
- (4) Formulate and maintain on a current basis short-range and long-range projects and plans for crime prevention in the District through environmental design strategies and tactics.

- (5) Prepare and initiate action deemed most suitable for implementing CPDD's safe neighborhood improvement plan.
- (6) Participate in the implementation and execution of CPDD's safe neighborhood improvement plan.
- (7) Ensure that all capital improvements within the District are consistent with the Capital Improvements element of the City's Comprehensive Plan.

#### ARTICLE VIII

##### CENTRAL PLANTATION ADVISORY COMMITTEE

The Board of Directors shall appoint an Advisory Committee of seven (7) property owners or residents of the District. The Advisory Committee shall perform such duties as may be prescribed by the Board and shall submit within the time specified by the Board a report on the district's activities and a proposed budget to accomplish its objectives. In formulating a plan for services or improvements, the Advisory Committee shall consult in public session with the appropriate staff or consultants of the City. The Advisory Committee shall operate under the following procedures:

- (1) The Advisory Committee shall select its own Chairman, Vice-Chairman and other officers, unless such offices are designated by the Board of Directors.
- (2) It is suggested that the Advisory Committee meet not less than once every other month, and more frequently if the press of business requires. Notice to the members shall be given by the Chairman or his/her designated representative.
- (3) Absence by any Advisory Committee member from three (3) consecutive regular meetings shall constitute an automatic resignation of such member.
- (4) A majority of the members of the Advisory Committee shall constitute a quorum at any of its meetings, and no action shall be taken by it except at a meeting as herein provided.
- (5) The minutes of the proceedings of the Advisory Committee shall be made by the City Clerk and the original of such minutes shall be kept in the offices of the City Clerk and shall be open to inspection at all times.
- (6) All meetings shall be open to the press and general public and all persons desiring to appear before

the Advisory Committee shall be given reasonable time to present their views on any matters being considered by the Advisory Committee.

- (7) The Chairman shall act as presiding officer at all meetings of the Advisory Committee but may designate another member to preside as Acting Chairman during the Chairman's and Vice Chairman's absence.

#### ARTICLE IX

##### SAFE NEIGHBORHOOD IMPROVEMENT PLAN

- (1) The CPDD shall prepare or cause to be prepared a Safe Neighborhood Improvement Plan in compliance with F.S. 163.516.
- (2) The Board shall adopt a Safe Neighborhood Improvement Plan pursuant to F.S. 163.516 which includes a determination of consistency with the City's Comprehensive Plan.
- (3) The procedure for amending the Safe Neighborhood Improvement Plan by the Board shall be as for the original adoption.
- (4) There shall be no levy nor expenditure of any proceeds of any tax assessment nor fees authorized, other than for the preparation of the Plan, unless and until the Plan has been adopted by the City Council.

#### ARTICLE X

##### FINANCES

- (1) All CPDD funds shall be received, held and secured under the auspices of the City Finance Department in accordance with F.S. 163.151 and with generally accepted accounting procedures. This includes internal supervision and control of CPDD accounts as approved by the City Finance Director.
- (2) Requisitions for purchases or other dispersals shall be signed by the Mayor or his/her designee.
- (3) The work year and fiscal year of the CPDD shall be twelve (12) months, commencing and ending concurrently with the fiscal year of the City of Plantation.
- (4) By June 1 of each year, the Advisory Committee shall submit to the Finance Department a report on the year's activities and a proposed budget for the ensuing year to accomplish CPDD objectives. The City shall assist the Advisory Committee in formulating a plan for

improvements and preparation of the proposed budget.

- (5) The City Finance Department shall present the Advisory Committee's report and proposed budget to the Board for review and adoption as proposed or amended in conjunction with the City's budget review and adoption process.
- (6) The Board shall ensure that an external audit of financial books and records of CPDD be conducted annually by an independent certified public accountant who has no personal interest, direct or indirect, in the fiscal affairs of CPDD. The audit may be conducted in conjunction with the City's annual audit and financial statement.

ARTICLE XI

AMENDMENTS

These By-Laws may be altered, amended or added to by vote of the Board at a regular or special meeting.

ARTICLE XII

PRINCIPAL OFFICE

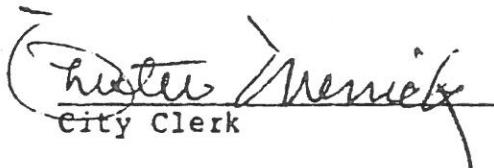
The principal office of the Central Plantation Development District is located at City Hall, 400 NW 73rd Avenue, Plantation, Florida 33317.

Adopted this 21st day of June, 1989 by the Board of Directors of the Central Plantation Development District, in accordance with Resolution No. 5168 passed and adopted by the City Council of the City of Plantation, Florida on June 21, 1989.



\_\_\_\_\_  
Mayor, for the  
Central Plantation Development District  
Board of Directors

ATTEST:



\_\_\_\_\_  
City Clerk