



City of Plantation
City Council Chambers and via Zoom

Subject:

Request for authorization and approval to issue a work authorization and purchase order to Hazen and Sawyer, PC for general utilities engineering services relating to Emergency Response Plan (ERP) Updates.

Summary:

Request for authorization and approval of the following:

1. Issue a work authorization and purchase order to Hazen and Sawyer, PC for general utilities engineering services relating to Emergency Response Plan (ERP) Updates in an amount not to exceed \$54,377.00.

Background:

Strategic Priorities: Quality Customer Care; Sustainability; and Quality of Life.

America's Water Infrastructure Act of 2018 requires that all community water systems serving populations greater than 3,300 persons shall assess the risks to, and resilience of, its system. The Emergency Response Plan is required to include response protocols for any type of emergency or event identified as a threat during the Risk and Resilience Assessment. This will include basic plans, hazard-specific procedures, and communication/coordination information.

The Procurement Department has reviewed this information and has determined based on the information provided; that the hourly rates utilized to determine the totals provided in the proposal are in accordance with Agreement No. 015-19 for "Continuing Consulting Engineering Services for Wastewater and Water Utilities Engineering with Environmental and Sanitary Disciplines" between the City of Plantation and Hazen and Sawyer, PC - (Scope A) Exhibit "C" Billing Rates. In addition, the use of Agreement No. 015-19 "continuing contract" is in accordance with Florida Statutes.

Based on the forgoing information the Procurement and Utilities Department is requesting for authorization and approval of the following:

1. Issue a work authorization and purchase order to Hazen and Sawyer, PC for general utilities engineering services relating to Emergency Response Plan (ERP) Updates in an amount not to exceed \$54,377.00.

This item is now ready for City Council consideration.

Funding:

440-0100-533-3140

Amount:

Not to Exceed: \$54,377.00

Finance Director/Budget Manager Recommendation:

The Utilities Department has \$55,000 available in FY2021 in the Water Budget line item Engineering.

The Summit Department has \$25,000 available in a 2021 budget for road engineering.

Prepared By:

Charles Spencer

ATTACHMENTS:

Description	Upload Date	Type
Hazen and Sawyer Proposal	6/4/2021	Backup Material
Hazen and Sawyer Original Executed Agreement	6/4/2021	Backup Material