


CITY OF PLANTATION

PLANNING, ZONING & ECONOMIC DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Chair and Members of the Planning and Zoning Board

FROM: Danny A. Holmes, AICP 
Planning, Zoning & Economic Development Director

DATE: December 7, 2021

SUBJECT: Proposed Site Plan for 8601 W. Sunrise Redevelopment (Application No. PP20-0016)

This is to request that the above referenced site plan be deferred to January 4, 2022 Planning and Zoning Board meeting. Staff is requesting deferral of the item to provide the applicant sufficient time to submit proposed modifications to the site plan as discussed at the November 2, 2021 meeting.

Attached herewith, please find a copy of staff's "Letter in Insufficiency" provided to the applicant on November 22, 2021. To have a completed submittal package for the January 4, 2022 meeting, the applicant will need to submit all outstanding items by the date specified in the attached correspondence.

OFFICE OF THE MAYOR
Lynn Stoner, Mayor

**PLANNING, ZONING &
ECONOMIC DEVELOPMENT**
Dan Holmes, AICP, Director



CITY COUNCIL
Erik Anderson, *President*
Jennifer Andreu, *President Pro Tem*
Timothy J. Fadgen
Denise Horland
Nick Sortal

November 22, 2021

C. William Laystrom, Jr.
Doumar, Allsworth, et al.
1177 SE 3rd Avenue
Fort Lauderdale, FL 33316

Re: Insufficiency Letter for 8601 W Sunrise Boulevard Redevelopment (PP20-0016)

Dear Mr. Laystrom:

Thank you for the Planning and Zoning Board submittal for 8601 W. Sunrise Boulevard Redevelopment (PP20-0016).

The PZED department have received three separate submittals for this property - Architectural plans on November 9, 2021; Landscape, Civils, Photometrics on November 15, 2021; and another set of elevations from the architectural set on November 18, 2021. The application is incomplete and a checklist for the Planning and Zoning Board is included with this letter.

The following information is missing from the checklist:

- 1) Development Review Application (these can be copies).
- 2) Written responses to the October Planning and Zoning Board staff comments.
- 3) Updated letter of intent.
- 4) Verification of ownership.
- 5) Concurrency review form.
- 6) Conditional use criteria.
- 7) Flexibility unit criteria.
- 8) Rezoning criteria Policy 1.16.1
- 9) Updated waiver justification with correct section numbers and all of the waivers identified in the staff report. The waivers from the last staff report are included with this letter.
- 10) Dumpster details.
- 11) Updated materials board for all buildings.
- 12) Light fixture details.

If any of the above items remain the same from the October Planning and Zoning Board submittal, please identify/indicate which of those items and copies will not have to be provided.

The following has been submitted, but needs to be replaced:

- 1) The photometric plans provided in the landscape set are unclear as to the building locations and the property line. Provide new plans showing a darker and clearer delineation of the proposed buildings and the property line.

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The following needs clarification:

- 1) Staff is unable to determine which set of residential building elevations to review. One set shall be removed by the applicant to avoid confusion.

The site plan sets are not collated. Please have a representative arrange with Shameka Butts to come to the office and collate the plan sets, along with the missing information. The deadline is **Monday, November 29, 2021 for a hearing date of January 4, 2022.**

Please submit the required documents so that staff may continue processing your request. If you have any questions, please do not hesitate to contact me.

Sincerely,

Lisa Zelch
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Planning, Zoning & Economic Development
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c.c. Dan Holmes