



## **Lien Search Request**

Requested by: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Folio Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Email Back to: \_\_\_\_\_

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### **REQUESTING A LIEN SEARCH FOR A PLANTATION PROPERTY**

The cost for a lien search placed on a property by the City of Plantation is \$52.50 per folio number **with a response time of 5-7 business days**. The City offers an **"Expedited Service" for a fee of \$125.00 and these searches are processed within 2 business days**. For all requests, if it is received by us after 2:30pm EST, then the lien search request will begin processing the following business day.

For each search requested, send us the folio number (located on the Real Estate Notice of Taxes in the left-hand corner box titled "Property Identification No."), property address, current owner's name and a check payable to the City of Plantation. Results will be emailed to you or if you submit a self-addressed stamped envelope you will receive the results, via regular mail, within 5-7 business days upon completion.

Only liens placed by the City of Plantation will be shown. Some examples of liens are: Code Enforcement, Lot Mowing, State Housing Initiatives Partnership, Sidewalk Repair, Special Assessment, Unsafe Structures and Water/Sewer Bill Outstanding.

When all liens are paid, the City of Plantation will prepare a Release of Lien and record it at the Broward County Records Division, located at 115 S. Andrews Ave., Ft. Lauderdale, FL 33301 at the corner of Broward Blvd and South Andrews Avenue. The recording office is in Room 114 and is open from 7:30 a.m. to 5:00 p.m. For additional questions, you may contact them directly at (954) 831-4000. Requests for a lien search should be sent to City of Plantation, 400 NW 73 Avenue, Plantation, FL 33317.

Please note: if you do not supply us with the correct tax folio number and property address, we cannot assure you that no liens exist on the property.