

The following is a list of requirements for installing/replace a driveway:

- Completed Broward County Uniform Permit Application
- A clean copy of the most updated survey. If you do not have a copy of your survey, you check with our Microfilm/Records division to see if there is one available; a fee of \$3.00 will apply.
- The survey shall clearly define driveway layout and state the proposed surface material; provide dimensions of driveway length and width (existing and proposed), setback distance from property lines; shall indicate the location of water meter.
- The allowable driveway surface material may be constructed of asphalt, travertine, concrete or paver brick and shall indicate the minimum requirements; refer to the City's Detail drawings*, as applicable based on the type of driveway being installed.
- If you are submitting the permit as an owner/builder, you must submit a copy of your warranty deed or tax bill to show proof of ownership. You must meet with the Division Plans Examiner, available Monday – Friday between 8:00 – 10:00 am and 2:00 – 3:30 pm.
- The maximum allowable impervious area for any property is 65% of the overall lot area. If a driveway is to be expanded it must meet this criterion; refer to the City's Engineering "Impervious Area Calculation Form" * for an example of how to calculate the impervious area. This completed document may be required as part of the permit condition.
- If the property has a Home Owners Association (HOA) or is located in Plantation Acres, approval from the HOA or Plantation Acres Improvement District (P.A.I.D.) % Winningham & Fradley will be required; HOA approval letter should have the description of work being performed which should include surface material being installed.
- A Notice of Commencement (NOC) will be required prior to issue of permit if the estimated value of the fence equal to or greater than \$2,500.00.
- For location of Underground Utilities call 1-800- 432-4770 or 811.
- For additional requirements, please contact the Engineering department at 954-797-2282.

*Detail/forms may be found on the [Engineering Department – Private Development/Standard Details](#) page.