#### OFFICE OF THE MAYOR

Diane Veltri Bendekovic, Mayor

#### FINANCIAL SERVICES Anna C. Otiniano

Director



#### CITY COUNCIL

Lynn Stoner, President Mark Hyatt, President Pro Tem Ron Jacobs Peter S. Tingom

#### *MEMORANDUM*

Honorable Mayor Diane Veltri Bendekovic, and Members of City Council TO:

FROM: Anna Otiniano, Financial Services Director

CC: Horace McHugh, CAO, Donald Lunny, City Attorney

DATE: November 14, 2018

**SUBJECT:** FY 2017/2018 Budget Amendment #3

This resolution approves the budget amendments and the amended budget for FY 2018 that are included in the corresponding attachments. The resolution amends the budgets of the General Fund, Federal Forfeitures, Impact Fees, 2013 Note Construction, Designated Capital Improvements & Reserves, Water Capacity, Wastewater Capacity, General Employees' & Volunteer Firefighters' Pension Funds.

A summary of the budget amendment components for each fund is provided below. A detailed listing of revenues and expenditures by department, fund and line item, is provided in the attachment.

#### **GENERAL FUND**

This resolution increases the General Fund revenues and expenditures by \$15,063,130.

Adjustments were made to the Emergency Relief Fund Balance in the amount of \$5,600,000 and to the Unassigned Fund Balance in the amount of \$8,805,930 to cover operating and capital expenditures related to hurricane Irma; adjustments in the amount of \$84,200 were made to the Risk Management Fund Balance to cover operating expenditures related to the closing of various risk management cases and adjustments in the amount of \$573,000 were made to the Tree Beautification Fund Balance to cover additional operating and capital expenditures.

#### SPECIAL REVENUE FUNDS

This resolution increases the Federal Forfeitures Fund by \$16,500 for the purchase of SecureLink software; three (3) Dell Latitude 5591 BTX; three (3) DIVRT Retrieval Kits; and to cover the costs of VIN car lease expenditures.

The Impact Fees Fund budget increased \$352,100 to cover the costs of the initial phase of the Master Plan for the Fire Department (\$24,600); accessories for a Rescue Truck in the Fire Rescue Department (\$2,350); costs associated with the initial phase of the P&R Master Plan; a truck loader; a spray rig; four (4) Ford vehicles and a safety resurfacing project (Sunset Park) for the Parks and Recreation Department (\$291,050); nine (9) Dell Latitude Rugged 5414 computers; four (4) portable Fingerprint printers and one (1) Ford Expedition for the Police Department (\$34,100).

#### OFFICE OF THE MAYOR

Diane Veltri Bendekovic, Mayor

#### **FINANCIAL SERVICES** Anna C. Otiniano

Director



#### CITY COUNCIL

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#### **CONSTRUCTION FUNDS**

This resolution amends the 2013 Note Construction Fund by \$11,600 for the purchase of one cleaning machine; a sweeper; a carpet cleaner; and a power door opener kit for the Plantation Community Center.

The Designated Capital Improvements and Reserves budget increased by \$342,000 for the purchase of Motorola APX 8000 radios (\$71000) funded by the Federal Grant-Marc Unit Program and \$271,000 for the costs incurred related to the grant portion of the Fire Station #1 replacement project.

#### **ENTERPRISE FUNDS**

This resolution increases the Water and Wastewater Capacity budgets by \$2,000 each due to the additional bank fee expenses.

#### PENSION FUNDS

This resolution increases the General Employees' Pension Fund budget by \$1,153,000 and Volunteer Firefighters' Pension Fund by \$104,000 to cover the additional pension expenditures incurred due to employee retirements. The cost of these expenses were fully covered by the additional pension investment dividends received in FY2018.

Attachment: FY 2018 Amendment #3

# RESOLUTION No. 12671

A RESOLUTION OF THE CITY OF PLANTATION, FLORIDA, AUTHORIZING AN AMENDMENT TO THE ESTIMATED REVENUES AND EXPENDITURES FOR FISCAL YEAR 2018; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Plantation adopted its Fiscal Year 2018 Budget through Resolution #12538 on September 15, 2017; and,

WHEREAS, the City Council recognizes that periodic modifications to the estimated revenue and expenditures for the fiscal year may be necessary for fiscal management purposes and to implement the decisions of the City Council; and

WHEREAS, revisions are currently proposed for the Fiscal Year 2018 estimated revenues and expenditures/expenses for the General Fund, Federal Forfeitures, Impact Fees, 2013 Note Construction, Designated Capital Improvements & Reserves, Water Capacity, Wastewater Capacity, General Employees' Pension and Volunteer Firefighters' Pension Funds.

NOW THREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANTATION, FLORIDA, THAT:

<u>SECTION 1:</u> The City hereby approves the Budget Amendments for Fiscal Year 2018 that is attached as Exhibit, including all budget transfers and amendments contained therein, and adopts the Amended Budget.

SECTION 2: All resolutions or parts of resolutions in conflict herewith are to the extent of such conflict hereby repealed.

SECTION 3: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

<u>SECTION 4:</u> This Resolution shall become effective after passage by the City Council and signatures by the Mayor.

PASSED AND ADOPTED by the City Council this <u>14<sup>th</sup></u> day of <u>November</u>, 2018.

SIGNED by the Mayor this **15<sup>th</sup>** day of November, 2018.

Dem Petti Bendekore

DIANE VELTRI BENDEKOVIC

ATTEST:

CITY CLERK

#### CITY OF PLANTATION FY 2017-2018

#### BUDGET AMENDMENT APRIL 1, 2018 - SEPTEMBER 30, 2018

#### GENERAL FUND 001

REVENUE	Original Budget	Current Budget	Amendment Amount	Amended Budget
Ad-Valorem-Operating	49,041,444	49,041,444		49,041,444
Utility Service Taxes	7,543,193	7,543,193		7,543,193
Other General Taxes	4,505,430	4,505,430		4,505,430
Permits, Fees & Special Assessments	13,079,459	13,079,459		13,079,459
Intergovernmental	9,685,720	9,685,720		9,685,720
Charges for Services	14,916,140	14,916,140		14,916,140
Fines & Forfeitures	954,650	954,650		954,650
Miscellaneous Revenue	2,013,676	2,013,676		2,013,676
Other Financing Sources	121,550	121,550		121,550
Non-Operating-Transfers In	3,131,214	3,131,214		3,131,214
Appropriated Fund Balance	-	1,982,511	15,063,130	17,045,641
TOTAL REVENUE	104,992,476	106,974,987	15,063,130	122,038,117
<u>EXPENDITURES</u>			:	
Office of the Mayor/Admin.	1,219,338	1,219,338	-	1,219,338
City Clerk	710,220	728,860	(7,400)	721,460
Municipal Elections	5,000	5,000	7,400	12,400
Financial Services	1,663,992	1,635,992	-	1,635,992
Information Technology	3,835,898	4,218,898	48,750	4,267,648
Human Resource	1,290,975	1,290,975	-	1,290,975
Planning, Zoning and Development Svcs	1,532,397	1,532,397	-	1,532,397
Police	40,318,680	40,318,680	(48,750)	40,269,930
Fire	5,245,112	6,142,996	(71,150)	6,071,846
Fire/Rescue	10,092,196	10,474,773	71,150	10,545,923
Building	2,704,451	2,662,451	-	2,662,451
Engineering	936,896	936,896	-	936,896
Risk Management	1,714,662	1,714,662	84,200	1,798,862
Public Works	6,027,366	6,027,366	-	6,027,366
Resource Recovery	4,074,213	4,074,213	-	4,074,213
Landscaping	1,634,224	1,634,224	573,000	2,207,224
Central Services-Crafts	1,253,249	1,256,249	-	1,256,249
Central Services-Facilities Maintenance	1,116,959	1,166,959	-	1,166,959
Library	979,354	979,354	(8,000)	971,354
Historical Museum	101,279	101,279	8,000	109,279
Parks & Recreation	10,325,781	10,299,781	(91,200)	10,208,581
Parks & Recreation Tennis Complex	521,264	515,264	-	515,264
Parks & Recreation Aquatics Complex	1,496,104	1,729,072	111,200	1,840,272
Parks & Recreation Equestrian Center	321,755	319,955	(20,000)	299,955
Other Gen Govern-Cost Recovery	102,000	102,000	7,600	109,600
Other Gen Govern-General	2,725,458	2,843,700	14,398,330	17,242,030
Other Gen Govern-Post Employment	1,326,755	1,326,755		1,326,755
Non-Operating-Transfer-Out	1,716,898	1,716,898		1,716,898
TOTAL EXPENDITURES	104,992,476	106,974,987	15,063,130	122,038,117

GENERAL FUND BUDGET AMENDMENT	Current Budget	Amendment Amount	Amended Budget
Revenue Summary	Duaget	Amount	Duaget
Appropriated Fund Balance	1,982,511		17,045,641
Use of Fund Balance-Assigned to Emergency Relief (\$5,600,000) and Fund Balance-Unassigned (\$8,805,930) to cover Hurricane Irma expenditures such as debris removal, rental of equipment, R/M of damaged grounds and structures; purchase of supplies and materials expendables, replacement of damaged overhead door at the Fire			
Dept.		14,405,930	
Use of Fund Balance-Assigned to Risk Management to cover Risk Management cases legal expenditures.		84,200	
Use of Fund Balance-Assigned to Tree Beautification to cover the purchase of the following items: (1) 8" trailer mounted chipper; (1) chipper truck; (1) mini skid loader; (2) dump trailer with tarp; (1) municipal waste truck with crane loader; (2) 2018 Ford Escape for inspectors at the Landscaping Dept.; (1) 2019 F-250 crew cab			
truck; (1) 2019 F-350 8' utility body truck; and, (1) Vortex TR spreader.		573,000	
Total Revenue Amendments		15,063,130	
Expenditures Summary			
Risk Management Adjust the Risk Management Department budget to cover operating expenditures related to the closing of	1,714,662		1,798,862
various risk management cases.		84,200	
Other General Government-General	2,843,700		17,249,630
Adjust Operating Expenditures and Capital Outlay line items due to Hurricane Irma expenditures.		14,405,930	, ,
<b>Landscaping</b> Adjust Operating Expenditures and Capital Outlay line items due to the purchase of various items funded by the	1,634,224		2,207,224
Tree Beautification Fund Balance.		573,000	
Total Expenditures Amendments		15,063,130	

## CITY OF PLANTATION

#### FY 2017-2018

#### BUDGET AMENDMENT APRIL 1, 2018 - SEPTEMBER 30, 2018

#### FEDERAL FORFEITURES 118-0000

<u>REVENUE</u>	Original Budget	Current Budget	Amendment Amount	Amended Budget
Fines and Forfeitures	-	5,000	16,500	21,500
Miscellaneous Revenue	1,900	4,900	-	4,900
Appropriated Fund Balance	-	92,000	-	92,000
TOTAL REVENUE	1,900	101,900	16,500	118,400
<u>EXPENDITURES</u>				
Services	250	250	-	250
Materials & Supplies	1,650	51,650	5,500	57,150
Capital	-	50,000	11,000	61,000
TOTAL EXPENDITURES	1,900	101,900	16,500	118,400

FEDERAL FORFEITURES	Current Budget	Amendment Amount	Amended Budget
Revenue Summary			
Fines and Forfeitures Increase the Federal forfeiture revenues to cover various operating and capital expenditures.	5,000	16,500	21,500
Miscellaneous Revenue	4,900		4,900
Appropriated Fund Balance	92,000		92,000
Total Revenue Amendments		16,500	
Expenditures Summary			
Services	250		250
Materials and Supplies	51,650		57,150
Increase the Special police account to cover the VIN car lease expenditures.		5,500	
Capital Increase Machinery and Equipment account to cover the purchase of a SecureLink software; (3) Dell latitude	50,000		61,000
5591 BTX; (3) DIVRT Retrieval Kit.		11,000	
Total Expenditures Amendments		16,500	

#### CITY OF PLANTATION FY 2017-2018

## BUDGET AMENDMENT

#### APRIL 1, 2018 - SEPTEMBER 30, 2018

#### <u>IMPACT FEES</u> 125-0000

<u>REVENUE</u>	Original Budget	Current Budget	Amendment Amount	Amended Budget
Impact Fees	2,730,647	2,730,647	-	2,730,647
Miscellaneous Revenue	2,300	2,300	-	2,300
Appropriated Fund Balance	(2,730,647)	(2,680,647)	352,100	(2,328,547)
TOTAL REVENUE	2,300	52,300	352,100	404,400
<u>EXPENDITURES</u>				
Services	-	2,300	63,500	65,800
Capital	-	50,000	288,600	338,600
TOTAL EXPENDITURES		52,300	352,100	404,400

IMPACT FEES FUND	Current Budget	Amendment Amount	Amended Budget
Revenue Summary			
Impact Fees	2,730,647		2,730,647
Miscellaneous Revenue	2,300		2,300
Appropriated Fund Balance Use of Fund Balance is needed in order to cover authorized expenditures.	(2,680,647)	352,100	(2,328,547)
Total Revenue Amendments		352,100	
Expenditures Summary			
Services Increase the Services line items to cover the initial phase of the Master Plan for the Fire Department, and costs	2,300		65,800
associated with the initial phase of the P&R Master Plan		63,500	
Capital Increase Machinery and Equipment account to cover the following purchases: Police Dept. (9) Dell Latitude Rugged 5414 computers; (4) portable Fingerprint printer; (1) equipped Ford Expedition. Parks and Recreation purchased the following items: (1) truck loader; (1) spray rig; (4) fully equipped Ford vehicle; safety resurfacing Sunset Park.	50,000	288,600	338,600
Total Expenditures Amendments		352,100	

## CITY OF PLANTATION

#### FY 2017-2018

#### BUDGET AMENDMENT APRIL 1, 2018 - SEPTEMBER 30, 2018

#### 2013 NOTE CONSTRUCTION 313-0000

<u>REVENUE</u>	Original Budget	Current Budget	Amendment Amount	Amended Budget
Miscellaneous Revenue	-	-	4,266	4,266
Appropriated Fund Balance	-	-	7,334	7,334
TOTAL REVENUE		-	11,600	11,600
EXPENDITURES				
Services	-	-	100	100
Capital	-	-	11,500	11,500
TOTAL EXPENDITURES	-	-	11,600	11,600

2013 NOTE CONSTRUCTION	Current Budget	Amendment Amount	Amended Budget
Revenue Summary	Duaget	Amount	Duaget
Miscellaneous Revenue Increase interest and other earnings revenue to cover Bank service fees expenditure and the purchase of	-		4,266
capital items.		4,266	
Appropriated Fund Balance Use of Fund Balance is needed in order to cover additional expenditures.	-	7,334	7,334
Total Revenue Amendments		11,600	
Expenditures Summary			
Services			100
Adjust Bank Service Fees expenditures	-	100	100
Capital Increase Machinery and Equipment account to cover the purchases for the Plantation Community Center: (1)	-		11,500
cleaning machine; (1) sweeper; (1) carpet cleaner; (1) power door opener kit.		11,500	
Total Expenditures Amendments		11,600	

## CITY OF PLANTATION

#### FY 2017-2018

#### **BUDGET AMENDMENT**

APRIL 1, 2018 - SEPTEMBER 30, 2018

# DESIGNATED CAPITAL IMPROVEMENTS & RESERVES 331-0000

REVENUE	Original Budget	Current Budget	Amendment Amount	Amended Budget
Intergovernmental	-	22,690	342,000	364,690
Miscellaneous Revenue	5,500	31,450	-	31,450
Appropriated Fund Balance	121,000	171,000	-	171,000
TOTAL REVENUE	126,500	225,140	342,000	567,140
EXPENDITURES				
Services	1,500	1,500	-	1,500
Capital	125,000	223,640	342,000	565,640
TOTAL EXPENDITURES	126,500	225,140	342,000	567,140

DESIGNATED CAPITAL IMPROVEMENTS & RESERVES	Current Budget	Amendment Amount	Amended Budget
Revenue Summary	Duaget	7iiiodiit	Duaget
Intergovernmental	22,690		293,690
Fire Dept. received Federal Grant-Marc Unit Program monies to purchase Motorola APX 8000 radios.		71,000	
To cover the costs incurred related to the grant portion of the Fire Station #1 replacement project.		271,000	
Miscellaneous Revenue	31,450		31,450
Appropriated Fund Balance	171,000		171,000
Total Revenue Amendment	ts	342,000	
Expenditures Summary			
Services	2,500		2,500
Capital	222,640		493,640
Fire Dept. received Federal Grant-Marc Unit Program monies to purchase Motorola APX 8000 radios.		71,000	
To cover the costs incurred related to the grant portion of the Fire Station #1 replacement project.		271,000	
Total Expenditures Amendment	ts	342,000	

#### CITY OF PLANTATION FY 2017-2018

#### BUDGET AMENDMENT APRIL 1, 2018 - SEPTEMBER 30, 2018

#### WATER CAPACITY 444-0000

<u>REVENUE</u>	Original Budget	Current Budget	Amendment Amount	Amended Budget
Impact Fees	210,000	210,000	2,000	212,000
Miscellaneous Revenue	8,500	8,500		8,500
Appropriated Fund Balance	1,871,400	1,871,400		1,871,400
TOTAL REVENUE	2,089,900	2,089,900	2,000	2,091,900
<u>EXPENDITURES</u>	<del></del>			
Services	2,000	2,000	2,000	4,000
Capital	2,087,900	2,087,900		2,087,900
TOTAL EXPENDITURES	2,089,900	2,089,900	2,000	2,091,900

WATER CAPACITY		Current Budget	Amendment Amount	Amended Budget
Revenue Summary	•			
Impact Fees Increase revenues received to cover additional bank fees.		210,000	2,000	212,000
Miscellaneous Revenue		8,500		8,500
Appropriated Fund Balance		1,871,400		1,871,400
	Total Revenue Amendments		2,000	
Expenditures Summary				
Services Adjust bank service fees expenses.		2,000	2,000	4,000
Capital		2,087,900		2,087,900
	Total Expenditures Amendments		2,000	

#### CITY OF PLANTATION FY 2017-2018

### BUDGET AMENDMENT

#### APRIL 1, 2018 - SEPTEMBER 30, 2018

# WASTEWATER CAPACITY 445-0000

<u>REVENUE</u>	Original Budget	Current Budget	Amendment Amount	Amended Budget
Impact Fees	252,500	252,500	2,000	254,500
Miscellaneous Revenue	8,500	8,500		8,500
Appropriated Fund Balance	2,341,000	2,341,000		2,341,000
TOTAL REVENUE	2,602,000	2,602,000	2,000	2,604,000
EXPENDITURES				
Services	2,000	2,000	2,000	4,000
Capital	2,600,000	2,600,000		2,600,000
TOTAL EXPENDITURES	2,602,000	2,602,000	2,000	2,604,000

WASTEWATER CAPACITY		Current Budget	Amendment Amount	Amended Budget
Revenue Summary	•			
Impact Fees Increase revenues received to cover additional bank fees.		252,500	2,000	254,500
Miscellaneous Revenue		8,500		8,500
Appropriated Fund Balance		2,341,000		2,341,000
	Total Revenue Amendments		2,000	
Expenditures Summary				
Services Adjust bank service fees expenses.		2,000	2,000	4,000
Capital		2,600,000		2,600,000
	Total Expenditures Amendments		2,000	

# CITY OF PLANTATION FY 2017-2018 BUDGET AMENDMENT APRIL 1, 2018 - SEPTEMBER 30, 2018

# GENERAL EMPLOYEES' PENSION 672-0000

<u>REVENUE</u>		Original Budget	Current Budget	Amendment Amount	Amended Budget
Miscellaneous Revenue		11,706,268	11,706,268	1,153,000	12,859,268
	TOTAL REVENUE	11,706,268	11,706,268	1,153,000	12,859,268
<b>EXPENDITURES</b>					
Services		11,506,268	11,506,268	1,293,000	12,799,268
Non Operating		200,000	200,000	(140,000)	60,000
	TOTAL EXPENDITURES	11,706,268	11,706,268	1,153,000	12,859,268

GENERAL EMPLOYEES' PENSION	Current Budget	Amendment Amount	Amended Budget
Revenue Summary	Buuget		Duugot
Miscellaneous Revenue Increase Investment Dividends to cover retirees benefits and Investment Management fee expenditures	11,706,268	1,153,000	12,859,268
Total Revenue Amendments	;	1,153,000	
Expenditures Summary			
Services	11,506,268		12,799,268
Adjust Investment Management Fees, Benefits-Retirees, Benefits-DROP Plan and DROP interest		1,293,000	
Non-Operating	200,000		60,000
Adjust Termination refunds to agree with actuals		(140,000)	
Total Expenditures Amendments	<b>;</b>	1,153,000	

## CITY OF PLANTATION

#### FY 2017-2018 BUDGET AMENDMENT

#### APRIL 1, 2018 - SEPTEMBER 30, 2018

# VOLUNTEER FIREFIGHTERS' PENSION 674-0000

<u>REVENUE</u>	Original Budget	Current Budget	Amendment Amount	Amended Budget
Intergovernmental	654,033	654,033	(156,000)	498,033
Miscellaneous Revenue	507,000	507,000	260,000	767,000
Appropriated Fund Balance	(145,583)	(145,583)		(145,583)
TOTAL REVENUE	1,015,450	1,015,450	104,000	1,119,450
<u>EXPENDITURES</u>				
Services	1,015,450	1,015,450	104,000	1,119,450
TOTAL EXPENDITURES	1,015,450	1,015,450	104,000	1,119,450

VOLUNTEER FIREFIGHTERS' PENSION	Current Budget	Amendment Amount	Amended Budget
Revenue Summary	<u> </u>		
Intergovernmental	654,033		498,033
Reduced budgeted Firefighter's property insurance funds		(156,000)	
Miscellaneous Revenue	507,000		767,000
Increase Investment Dividends to cover retirees benefits and Investment Management fee expenditures		260,000	
Total Revenue Amendments		104,000	
Expenditures Summary			
Services	1,015,450		1,119,450
Adjust Investment Management Fees, Benefits-Retirees, Benefits-DROP Plan and DROP interest		104,000	
Total Expenditures Amendments		104,000	